

Sheffield-Sheffield Lake City Schools Regular Board of Education Meeting

1824 Harris Road
Sheffield, OH 44054

February 8, 2024

5:30 P.M. Regular Meeting

Administration Center

Mrs. Pat Czech
Mrs. Amy DeLuca
Mrs. Sandra Jensen, Vice President
Mrs. Sheila Lopez, President
Mrs. Lisa Miller
Mr. Michael F. Cook, Superintendent
Ms. Rachel Tansey, Treasurer



INSPIRE ~ EXCITE ~ EDUCATE



NOTICE TO THE PUBLIC

We wish to welcome you to the Sheffield-Sheffield Lake Board of Education Meeting. Please be advised that tonight's meeting may be videotaped for presentation on cable. This agenda copy is provided for your convenience.

Each Board member receives his agenda and an abundance of informational material well in advance of each meeting. He, individually, has had the opportunity to study each item and to ask questions of school personnel.

The Board meeting is for the purpose of conducting public business and is not designed to be a public forum. Your questions and suggestions, however, are most welcome.

In general, all comments and questions should be brought to the attention of the school's administration. In most instances problems can be settled in this manner.

Please fill out the forms available should you wish to address a comment to the Board of Education. A place on the agenda has been provided for this purpose. In addressing the Board, state your name and address. Please keep your comments short and to the point.

The Board will gladly accept your suggestions and requests and will try to answer your questions when possible. Most often, however, action will be deferred to a subsequent meeting to allow time to thoroughly study your input.

DISTRICT GOALS

1. To improve the number of standards (indicators) met on the Ohio School District Report Card.
2. To maintain financial stability.
3. To improve the image and reputation of the district by conducting an annual community satisfaction survey and to increase public support and involvement demonstrated by at least fifty percent of the student's homes participating in some two-way communication forum with the district during the school year.

Thank you for attending.

Your interest is appreciated.



Regular Meeting

I. OPENING ITEMS

- A. Call to Order
- B. Roll Call

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- C. Pledge of Allegiance

II. AGENDA

- A. Motion to approve the agenda.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

III. INFORMATIONAL ITEMS

IV. TREASURER'S BUSINESS

- A. Reports
- B. Approval of Minutes

It is recommended that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

Organizational Meeting - January 11, 2024

Regular Meeting – January 11, 2024

Special Meeting – January 25, 2024

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- C. **Approval of Purchase Orders**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached Then & Now purchase orders above \$ 3000.00.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- D. **Approval of Financial Statements**

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____



E. Increase Certified Substitute Rate

It is recommended that the Sheffield-Sheffield Lake Board of Education approve increasing the teacher substitute rate of pay from \$ 120 to \$ 140 per diem for any positions filled via the Educational Service Center of Lorain County effective February 16, 2024.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

F. Increase Classified Substitute Rate

It is recommended that the Sheffield-Sheffield Lake Board of Education approve increasing the classified rate of pay from \$ 13 to \$ 14 per hour effective February 16, 2024.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

G. Settlement Agreement and Release

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **Settlement and Agreement Release.**

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

V. SUPERINTENDENT'S BUSINESS/HUMAN RESOURCES

A. Resignations/Leave Requests/Retirements

It is recommended that the Sheffield-Sheffield Lake Board of Education honor the following employee(s) request:

Kevin Shupe, Transportation Supervisor, resigning effective February 29, 2024.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

B. Certified/Long Term Substitute.

C. Classified Salary Adjustment

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the salary increase for advance training for the following classified personnel as per the Negotiated Agreement retroactive to January 1, 2024.

- | | | |
|----|-----------------------|------------------|
| a. | Brittani Houpt | Base Salary + 2% |
| b. | Stacey Mahnke | Base Salary + 2% |



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c.	Jeremy Smith	Base Salary + 2%
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Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

D. Supplemental

It is recommended that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

Mark Racz, BHS Assistant Softball Coach, Class III, Step 0, effective February 2, 2024.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

E. DECAF Proposals

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following DECAF proposals.

NAME	TITLE	Percentage %
Kelson Barber	BHS Classical Studio	2
Lindsey Chalk	BHS Cards Council	1.5
Lisa Montgomery	BHS Cards Council	1.5
Kevin Landis	BHS E-Sports	5
Amy Baughman	BIS Reading Club	4.5
Kim Metzger	BIS Reading Club	4.5
Julie Kinnear	BHS Model UN	2.5

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

F. Adjusted DECAF Proposals

It is recommended that the Sheffield-Sheffield Lake Board of Education approve the following adjusted DECAF proposals.

NAME	TITLE	Percentage %
Lisa Sheehan	BHS H.O.S.A.	<i>from 3 to 4</i>
Alison Macke	BHS Grub Club	<i>from 1 to 3</i>

Pat Czech _____ **Amy DeLuca** _____ **Sandra Jensen** _____ **Sheila Lopez** _____ **Lisa Miller** _____



VI. BUSINESS OPERATIONS

- A. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **MEMBERSHIP RESOLUTION-OHIO HIGH SCHOOL ATHLETIC ASSOCIATION** for the 2024-25 school year.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- B. It is recommended that the Sheffield-Sheffield Lake Board of Education approves the **BHS/BMS SKI CLUB FIELD TRIP** to Peek'n Peak Resort on February 24, 2024, as per the attached.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

- C. It is recommended that the Sheffield-Sheffield Lake Board of Education approve the attached **INTERAGENCY SERVICE AGREEMENT, LORAIN COUNTY** between the following: Lorain County Head Start/Early Head Start, Lorain County Board of Developmental Disabilities and Local Agencies including the Sheffield-Sheffield Lake School District effective July 1, 2023 to June 30, 2024 as per the attached.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

VII. COMMENTS FROM THE PUBLIC

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting.

Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. People desiring more time should follow the procedure of the Board to be placed on the regular agenda. The period of public participation may be extended by a vote of most of the Board, present and voting."

VIII. STANDING COMMITTEE REPORT

- A. Joint Vocational School
- B. Athletic Counsel
- C. Legislative Liaison
- D. Endowment Fund
- E. S.A.L.T. – Student Achievement Leadership Team
- F. Finance
- G. Centennial Committee



IX. EXECUTIVE SESSION

It is recommended that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: _____

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) _____ Appointment;
- 2) X Employment;
- 3) _____ Dismissal;
- 4) _____ Discipline;
- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

D. _____ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at _____ p.m.

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

X. ADJOURNMENT

*Administration Center
Regular Meeting*



*February 8, 2024
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Time: _____

Pat Czech _____ Amy DeLuca _____ Sandra Jensen _____ Sheila Lopez _____ Lisa Miller _____

The next meeting will be on March 14, 2024, at 5:30 PM Brookside Middle School.